



# THOMPSON RIVERS UNIVERSITY

## BOARD OF GOVERNORS PUBLIC MEETING

Friday, March 23, 2018

**1:00 PM – 2:30 PM**

CN Boardroom, Clock Tower Building

### MINUTES

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#### **Board Present:**

Jim Thomson (Chair), Barbara Berger (Vice-Chair), Alan Shaver (President and Vice-Chancellor), Eunice Aniogbe, Rick Heney, Dana Prymak, Hafiz Rahman, Nicholas Rinaldi, Michelle Stanford, Guenter Weckerle, Eric Youd

#### **Board Regrets:**

Sandra Blair, Tracy Christianson

#### **Executive and Others Present:**

Christine Bovis-Crossen (Provost and Vice-President Academic), Matt Milovick (Vice-President Administration and Finance), John Sparks (General Counsel and Corporate Secretary), Paul Manhas (Associate Vice-President, Finance), Charlene Myers (Manager, University Governance), Desiree Judd (University Governance Assistant)

Ken Olynyk (former TRU Director of Athletics and Recreation); Kristen Hamilton (Integrated Planning and Effectiveness); Jan O'Brien (Integrated Planning and Effectiveness)

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#### **1. TERRITORIAL ACKNOWLEDGMENT**

The Chair asked President Shaver to perform the traditional acknowledgment. A. Shaver acknowledged being on the traditional lands of the Tk'emlúps te Secwe'pemc, within Secwepemcúl'ecw traditional territory of the Secwe'pemc people.

#### **2. CALL TO ORDER**

The Chair called the meeting to order at 1:00 p.m.

### 3. RECOGNITION OF EXCELLENCE

M. Milovick introduced Ken Olynyk, former TRU Director of Athletics and Recreation, and thanked him for his service to TRU. The Board Chair then presented Mr. Olynyk with a Certificate of Recognition.

### 4. CONFLICT OF INTEREST DISCLOSURES

No Board members declared conflicts of interest.

### 5. ADOPTION OF AGENDA

The Board Chair requested removal of Agenda item 10.c. (President's Report: Employee Engagement). There was no opposition to the request.

*On motion duly made and adopted, it was **RESOLVED** that the agenda be adopted as amended.*

### 6. APPROVAL OF MINUTES

a. Minutes of February 2, 2018

*On motion duly made and adopted, it was **RESOLVED** that the minutes of the Board meeting of February 2, 2018 be approved as circulated.*

### 7. REPORT FROM THE FINANCE COMMITTEE

R. Heney, Committee Chair, presented the report from the Finance Committee.

a. Domestic tuition and fees

C. Bovis-Crossen and M. Milovick presented this agenda item, noting that Notice of Motion had been served on February 2, 2018.

*On motion duly made and adopted, it was **RESOLVED** that the Board of Governors approves that domestic tuition fees and other fees increase by 2% for FY2018/19.*

b. 2018-2019 Budget

C. Bovis-Crossen and M. Milovick presented the 2018-2019 Budget, a copy of which was circulated with the agenda package.

*On motion duly made and adopted, it was **RESOLVED** that the Board of Governors approves the 2018-2019 Budget.*

**8. REPORT FROM THE GOVERNANCE AND HUMAN RESOURCES COMMITTEE**

B. Berger, Committee Chair, delivered the report from the Governance and Human Resources Committee.

a. Board meeting dates

i. Proposed revisions to dates for 2019 and 2020 February Board meetings

B. Berger indicated that, in accordance with the request outlined in the memorandum circulated with the agenda package, the Committee had recommended that the February 2019 and 2020 Board meeting dates be delayed by one week. This request was made by Administration so the necessary amount of time could be provided for preparation of third quarter financial results.

*On motion duly made and adopted, it was **RESOLVED** that the Board of Governors approves the changes to the dates for the February 2019 and February 2020 Board meetings, as follows:*

*From: Friday, February 8, 2019  
To: Friday, February 15, 2019*

*From: Friday, February 7, 2020  
To: Friday, February 14, 2020*

ii. Proposed Board and Board Committee meeting dates for 2020-2021 Academic Year

B. Berger reported that the Governance and Human Resources Committee was recommending approval of the Board and Board Committee meeting dates for the 2020-2021 Academic Year, as proposed in the memorandum circulated with the agenda package.

*On motion duly made and adopted, it was **RESOLVED** that the Board of Governors approves the Board and Board Committee meeting dates for the 2020-2021 Academic Year, as circulated.*

## **9. REPORTS AND UPDATES**

### **a. Capital Update**

M. Milovick commented on the ongoing civil works on campus, including projected timelines for completion.

#### **i. ITTC Conversion from Construction Management to General Contractor**

M. Milovick presented this agenda item, speaking to the memorandum circulated with the agenda package. Discussion ensued.

*WHEREAS the University entered into a Construction Management Services Agreement (the "CM Agreement") with Stuart Olson Construction Ltd., dated for reference July 7, 2017, to provide construction management services for the construction of the Industrial Training and Technology Centre ("ITTC") building;*

*AND WHEREAS the CM Agreement contemplates the University, at the University's sole discretion, converting Stuart Olson Construction Ltd. from Construction Manager to General Contractor under a Stipulated Price Construction Contract (CCDC2);*

*NOW, THEREFORE, IT IS **RESOLVED** that:*

- 1. The University is authorized to exercise its right to convert the CM Agreement with Stuart Olson Construction Ltd. to a Stipulated Price Construction Contract to complete the work on the ITTC building for a price not to exceed \$6 million.*
- 2. Administration is authorized to negotiate and execute the documents necessary to facilitate such conversion.*

#### **ii. Industrial Trades and Technology Centre Project update**

M. Milovick drew Board members' attention to the dashboard report on the status of the Industrial Trades and Technology Centre Project, which was circulated with the agenda package.

#### **iii. Nursing and Population Health Building Contracts**

M. Milovick commented on the memorandum related to these contracts that was circulated with the agenda package and discussion ensued.

*WHEREAS the Board of Governors, by resolution dated April 22, 2016, confirmed its support for seeking Federal Strategic Investment Fund funding for the Nursing and Population Health (“NPH”) building with a cost of \$31.5 million;*

*AND WHEREAS the Executive Committee of the Board of Governors, by resolution dated January 5, 2018, approved a control budget of \$37,285,000 for the construction of the NPH (the “Control Budget”);*

*NOW, THEREFORE, IT IS **RESOLVED** that:*

- 1. The University is authorized to enter into agreements to construct the NPH building for an aggregate price not to exceed the Control Budget.*
- 2. Administration is authorized to negotiate and execute such documents as are necessary to facilitate the construction of the NPH building.*

iv. Nursing and Population Health Building Project update

M. Milovick updated the Board on the status of the Nursing and Population Health Building Project based on the dashboard report circulated with the agenda package.

b. Accreditation Update

- i. Letter from Northwest Commission on Colleges and Universities, dated January 31, 2018

C. Bovis-Cnossen spoke to the letter circulated with the agenda package, drawing attention specifically to the commendations and recommendations received and the upcoming site visit.

## **10. PRESIDENT’S REPORT**

A. Shaver presented the President’s Report.

a. Written report from the Office of the President

The President presented the written reports for February and March 2018, highlighting several items in the reports.

b. Open Governance Initiative update

President Shaver provided an update on the Open Governance Initiative, noting that he and the Vice-Presidents had been meeting with the Faculty Councils.

## 11. SENATE REPORT

A. Shaver delivered the Senate Report.

a. Change to BC Family Day

The President noted that this matter had been presented to Senate on March 19, at which time Senate agreed with the proposed changes to the upcoming BC Family Day dates as outlined in the memorandum circulated with the agenda package.

*On motion duly made and adopted, it was **RESOLVED** that the Board of Governors approves the revisions to the Academic Schedules and Important Dates for the 2018/19, 2019/20, and 2020/21 academic years to reflect the recent change to the timing of the BC Family Day statutory holiday, as follows:*

<b>Academic Year</b>	<b>Previously Approved date for BC Family Day</b>	<b>New Date for BC Family Day</b>
2018/19	February 11, 2019	February 18, 2019
2019/20	February 10, 2020	February 17, 2020
2020/21	February 8, 2021	February 15, 2021

## 12. BOARD CHAIR'S REPORT

J. Thomson delivered the Board Chair's Report.

a. Presidential Search

The Board Chair reported that the Presidential Search Committee had reduced the list of candidates from twelve to three and that they overwhelmingly support one of those three candidates. Negotiations with that candidate are taking place now and the Board Chair reported he expects an announcement to be made in the near future.

b. Mandate Letter

The Board Chair explained that the Mandate Letter requires a resolution to approve it and that he would be circulating the signature page for Board members to sign if it was approved.

*On motion duly made and adopted, it was **RESOLVED** that the Board of Governors approves the Mandate Letter dated February 1, 2018.*

**Action:** C. Myers to forward the Mandate Letter signature page to the Ministry of Advanced Education, Skills and Training.

c. Appointment of M. Stanford to Finance Committee

J. Thomson reported that M. Stanford has agreed to serve on the Finance Committee and that her appointment to that Committee requires Board approval.

*On motion duly made and adopted, it was **RESOLVED** that the Board of Governors approves the appointment of M. Stanford to the Finance Committee.*

d. Extension of Brian Christianson, and two vacancies, on Board of TRU Community Corporation

J. Thomson reported that the TRU Community Corporation (TRUCC) has requested an extension of Brian Christianson's appointment for an additional two years, until June 15, 2020. He indicated that, unless there was any opposition to this request, he would advise TRUCC that the Board has approved this extension. There was no opposition from Board members.

The Board Chair also noted that there are two other vacancies on the TRUCC Board, which he will encourage them to fill, taking gender balance into account. Board members agreed with this approach.

**Action:** C. Myers to notify TRUCC of the Board of Governors' approval of the extension of Brian Christianson and of their advice regarding the additional two vacancies.

### 13. PRESENTATION

a. Winter enrolment report

Kristen Hamilton and Jan O'Brien, from TRU's Integrated Planning and Effectiveness department, presented the Winter enrolment report. A [link to the presentation](#) was included on the agenda. They responded to questions and the Board Chair thanked them for the presentation.

### 14. PROFESSIONAL DEVELOPMENT

a. University Affairs article by Moira McDonald

J. Sparks commented on an article titled "University Boards in the Spotlight" that had been published in *University Affairs* magazine, a copy of which was circulated with the agenda package. He indicated he wanted to clarify some inaccuracies in

this article, which had been previously circulated to the Board by email because it drew attention to the fact our Board livestreams its Public meetings. J. Sparks thus proceeded to comment on several passages in the article.

## **15. HOUSEKEEPING ITEMS**

- a. Depart for tour of the Industrial Training and Technology Centre (2:45pm)

The Board Chair reminded Board members of the planned tour of the ITTC taking place directly after the Board meeting.

## **16. NEXT BOARD MEETING**

The Board Chair reported that the next Board meeting is scheduled to take place on Friday, June 15, 2018.

## **17. ADJOURNMENT**

There being no further agenda items, the Board Chair declared the meeting adjourned at 2:50 p.m.