

**PUBLIC MEETING OF THE  
 BOARD OF GOVERNORS  
 FRIDAY, DECEMBER 7, 2012**

Public Minutes of the Thompson Rivers University Board of Governors, held in the CN Boardroom, Kamloops, commencing at 11:30 am.

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**Board Present:** Fiona Chan (Board Chair), Paul Dagg (Vice Chair), Alan Shaver (President and Vice-Chancellor), Rob Anderson, Carl Archie, Dave Dickson, Bob Holden, Hoberly Hove, Stacey Jyrkkanen, Brian Ross, Peter Tsigaris, Ruth Williams

**Board Absent:** Wally Oppal (Chancellor), Mike Parker, Karl Koziura

**Executive and Others Present:**

Cliff Neufeld (Vice President, Administration & Finance), Christopher Seguin (Vice President, Advancement), John Sparks (General Counsel & Corporate Secretary), Maryanne Bower (Coordinator, University Governance), Kathy Meisters (Assistant to General Counsel)

**Guests:** Cam Fortems (Kamloops Daily News), Dorys Crespin-Mueller (Institutional Planning and Analysis), Deborah (Student Caucus), Jennifer Lam (Student Caucus), Sabina Donnelly (Student Caucus), Parth Patel (Student), Alex McLellan (TRUSU), Amit Goel (TRU Staff), Angelo Iacobucci (Radio NL), Elizabeth Whiting (Student Caucus), Diana Skoglund (Marketing & Communications)

HEADING	ITEM / DISCUSSION	ACTION
ADOPTION OF AGENDA	The agenda was adopted as circulated.	
ADOPTION OF MINUTES	<i>On motion duly made and adopted, it was RESOLVED that the minutes of September 28, 2012 be approved as circulated.</i>	<b>M. Bower</b>
PRESENTATIONS	<p><b><u>Globe &amp; Mail University Report</u></b>                      D. Crespin-Mueller, Director, Institutional Planning &amp; Analysis gave a presentation on the Globe &amp; Mail Canadian University Report, noting that TRU received 44 grade increases, 2 grade decreases, and 15 stable results in this year's report. Students reported that the student/faculty interaction, small class sizes, and campus size are the best features of TRU, while the lack of parking and quiet study space were less favourable. 95% of the students who responded to the survey indicated that they would recommend TRU to others.</p> <p>Discussion ensued.</p>	
REPORT FROM THE FINANCE COMMITTEE	B. Holden reported that the Finance Committee reviewed the Financial Report and the Version 1 of the draft 2013/14 Budget. The committee also reviewed the Internal Restriction of Funds and recommends it to the Board for approval.	

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	<p>C. Neufeld reported on the Internal Restriction of Funds process that TRU engages in each year.</p>	
	<p><i>On motion duly made and adopted, it was RESOLVED that the following internal restriction of funds be approved as recommended:</i></p>	
	<ul style="list-style-type: none"> <li>• <i>Feasibility &amp; Data Mining for the TRU Capital Campaign - \$45,000</i></li> <li>• <i>On-Line Tool for Harassment Prevention Training - \$20,000</i></li> <li>• <i>First Nations Language Teacher's Certificate - \$47,000</i></li> <li>• <i>TRU Wiki Site - \$10,000</i></li> <li>• <i>Interior Fit-Out of the Old Main 3<sup>rd</sup> Floor for the Faculty of Law Space - \$1,093,000</i></li> </ul>	C. Neufeld
<p><b>REPORT FROM THE AUDIT COMMITTEE</b></p>	<p>B. Ross reported that the Audit Committee met with the Auditor's on November 29, 2012. He noted that the Committee is dealing with changes to the Public Sector Accounting Guidelines. The Committee approved an annual calendar for the Committee. He also reported that the committee reviewed the draft Internal Audit Charter and recommends it to the Board for approval.</p>	
	<p><i>On motion duly made and adopted, it was RESOLVED that the Internal Audit Charter be adopted as presented.</i></p>	C. Duquette
<p><b>REPORT FROM THE GOVERNANCE &amp; HUMAN RESOURCES COMMITTEE</b></p>	<p>F. Chan reported that the Committee met at the end of November. The Committee reviewed its annual Committee calendar and a draft of the Board's Competency Matrix. It is not anticipated that there will be any new external Board members appointed until November 2014. Therefore, the committee will ensure that the Competency Matrix is finalized and in place by that time.</p>	
<p><b>REPORTS AND UPDATES</b></p>	<p><b><u>Facilities Update</u></b></p>	
	<p>C. Neufeld provided an update on the Old Main 3<sup>rd</sup> Floor project, noting that the exterior shell is substantially complete. Eight firms have been short-listed for the fit-out and all of those firms have received the tender documents. It is anticipated that the tender will close and the contract will be awarded by the Christmas break. Construction is expected to commence in January 2013, with occupancy by August 31, 2013.</p>	
	<p><b><u>Campus Master Plan 2013</u></b></p>	
	<p>C. Neufeld reported that TRU has embarked upon a new Campus Master Plan for 2013. He indicated that an advisory committee has been established that includes representatives from the City and the TRU Community Trust. A consultant has been engaged to assist with the process, and it is anticipated that a program plan will be developed within the next week. The process will take approximately 10 months for completion and will be open and transparent and will include a number of town hall meetings.</p>	

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<b>REPORT FROM SENATE</b>	<p data-bbox="422 252 795 283"><u>Meeting of September 24, 2012</u></p> <p data-bbox="422 283 1039 315">A. Shaver provided highlights of the written report.</p> <p data-bbox="422 357 1266 462"><i>On motion duly made and adopted, it was RESOLVED to approve the proposal for the new Research Centre, The Centre for Optimization and Decision Science, as presented.</i></p>	<b>M. Bower</b>
<b>NEW BUSINESS</b>	None	
<b>PRESIDENT'S REPORT</b>	A. Shaver presented highlights from the written report from the Office of the President.	
<b>CORRESPONDENCE</b>	None	
<b>NEXT BOARD MEETING</b>	Friday, February 15, 2013 in Kamloops	
<b>ADJOURNMENT</b>	The meeting adjourned.	

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 F. Chan, Board Chair

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 A. Shaver, President & Vice-Chancellor