



# THOMPSON RIVERS UNIVERSITY

## BOARD OF GOVERNORS PUBLIC MEETING

Friday, December 4, 2020

**1:00 PM**

**Held virtually by MS Teams**

### MINUTES

---

#### **Board Present:**

Barbara Berger (Chair), Brett Fairbairn (President and Vice-Chancellor), Tracy Christianson, Sukh Gill, Lillian Kwan, Jimmy Lulua, Marilyn McLean, Hafiz Rahman, Dev Shah, Eric Youd

#### **Regrets:**

Katy Gottfriedson, Michele Stanford, Charlene Myers (Manager, University Governance)

#### **Absent:**

Azul Hernandez-Billy, Helen Kormendy

#### **Executive and Others Present:**

Christine Bovis-Crossen (Provost and Vice-President Academic), Matt Milovick (Vice-President Administration and Finance), Brian Daly (Vice-President University Relations), Paul Manhas (Associate Vice-President, Finance), Warren Asuchak (President Campus Infrastructure, Sustainability and Ancillary Services), Michael Bluhm (Associate Vice-President Strategic Enrolment and University Registrar), Dorys Crespin-Mueller (Associate Vice-President Integrated Planning and Effectiveness), Karl Fultz (Enterprise Systems), Maggie Fung (Associate Vice-President and Chief Digital Strategies Officer), Diego Mandelbaum (Vice President of Development for Creative Energy), John Sparks (General Counsel), Scott Blackford (Legal Counsel), Lisa Grant (University Governance Assistant)

---

#### **1. CALL TO ORDER**

B. Berger, Board Chair, called the meeting to order at 1:02pm.

#### **2. TERRITORIAL ACKNOWLEDGMENT — Barbara Berger**

B. Berger acknowledged that the university's campuses are on the traditional territory of Tk'emlups te Secwepemc and T'exelc.

### 3. RECOGNITION OF EXCELLENCE

B. Berger acknowledged that the board is presenting the Recognition of Excellence Award to the entire TRU Community. She thanked everyone for their compassion, tenacity, and resilience throughout the pandemic and added everyone has gone above and beyond and continues to put students first.

### 4. ADOPTION OF AGENDA

*On motion duly made and adopted, it was **RESOLVED** that the agenda be adopted as circulated.*

### 5. CONFLICT OF INTEREST DISCLOSURES

B. Fairbairn declared a conflict for agenda item 10.a. (Proposed Revisions to Executive Compensation Plan) and E. Youd declared a conflict for agenda item 14.b. (Ellucian contract).

### 6. APPROVAL OF MINUTES

- a. Minutes of October 9, 2020

*On motion duly made and adopted, it was **RESOLVED** that the minutes of the Board meeting of October 9, 2020 be approved as circulated.*

### 7. BOARD CHAIR'S REPORT

- a. Acknowledgment of departing governors
  - i. Hafiz Rahman
  - ii. Eric Youd

B. Berger acknowledged and thanked outgoing board members, Hafiz Rahman and Eric Youd, who were attending their last meeting.

### 8. REPORT FROM THE FINANCE COMMITTEE

- a. Second Quarter Financial Reports ended September 30, 2020

M. Milovick presented his opening remarks and invited P. Manhas to present the Q2 results. A [link to the statements](#) were included in the agenda package.

b. 2020-21 Budget

M. Milovick and C. Bovis-Crossen presented the 2020-21 Consolidated Budget Report and commented that a 1.6M surplus is projected. A [link to the presentation](#) was included in the agenda package.

*On motion duly made and adopted, it was **RESOLVED** that the FY2020/21 consolidated budget is approved as presented.*

**9. REPORT FROM THE AUDIT COMMITTEE**

a. External Auditor Plan and Fees

S. Gill reported that the Committee reviewed the External Auditor Plan and Fees and recommended to the board approval of the plan and fees.

*On motion duly made and adopted, it was **RESOLVED** that the External Auditor Plan and Fees are approved.*

**10. REPORT FROM THE GOVERNANCE AND HUMAN RESOURCES COMMITTEE**

a. Proposed Revisions to Executive Compensation Plan

i. Administrative Salary Schedule

L. Phillips gave a brief background of the revisions to the Administrative Salary Schedule.

*On motion duly made and adopted, it was **RESOLVED** that the Administrative Salary Schedule is approved as circulated.*

ii. Executive Compensation Freeze

L. Phillips discussed the proposed Executive Compensation freeze, a copy of the report was circulated in the agenda package. Discussion ensued.

*On motion duly made and adopted, it was **RESOLVED** that the Executive Compensation Freeze is approved as circulated.*

*Brett Fairbairn abstained.*

b. Proposed Revisions to Competency Matrix Template

B. Berger spoke about the revision to the Competency Matrix Template, namely adding the title “Knowledge of Indigenous Communities in Our Region”. A copy of the Competency Matrix Template was included in the agenda package.

*On motion duly made and adopted, it was **RESOLVED** that the title “Knowledge of Indigenous Communities in Our Region”, be added to the Competency Matrix as circulated.*

**11. REPORT FROM THE ENVIRONMENTAL SUSTAINABILITY ADVISORY COMMITTEE**

a. Climate Change Letter

K. Fultz outlined the purpose of the Climate Change Letter, a memo related to which was circulated with the agenda package. B. Fairbairn noted that he was prepared to sign the letter if approved by the board.

*On motion duly made and adopted, it was **RESOLVED** that the Board approves the President signing the Climate Change Letter as circulated.*

**12. PRESIDENT’S REPORT**

a. President’s Report to the Board

B. Fairbairn reported that his report summarizes progress to date on priorities of the executive team for 2020/2021, and added it also included university highlights since the last reporting period. He concluded by commenting on some leadership changes.

i. Advancement activities

B. Daly updated the board on advancement activities and responded to questions.

b. President’s Report to Senate

- i. October 2020
- ii. November 2020

President Fairbairn drew governors’ attention to his reports to senate for October and November 2020 and mentioned some highlights from the reports. Links for

each report were included with the agenda package; [October 2020](#) and [November 2020](#).

c. Strategic Enrolment Management

B. Fairbairn introduced C. Bovis-Crossen to present the Strategic Enrolment Management Plan and then she invited M. Bluhm, who made additional comments. Discussion ensued. A governor asked who owns the Strategic Enrolment Management Plan and who is accountable for it. C. Bovis-Crossen commented that she is accountable for the Plan and all reporting will come from her.

*On motion duly made and adopted, it was **RESOLVED** that the TRU Strategic Enrolment Management Plan be approved as circulated.*

### 13. SENATE REPORT

The Chair of Senate, B. Fairbairn, presented the Senate Report.

### 14. REPORTS AND UPDATES

a. Capital Update

M. Milovick updated the board on several matters.

i. Early Childhood Education Centre

M. Milovick updated the board with regard to TRU's Early Childhood Education Centre (ECEC).

*On motion duly made and adopted, it was **RESOLVED** that the university hereby commits to the Early Childhood Education Centre renovation project for a cost of \$7.2M and that administration is authorized to negotiate and execute the contract.*

ii. Electrified District Energy System

M. Milovick introduced Warren Asuchak and Diego Mandelbaum, Vice-President of Development for Creative Energy, who presented to the board a report on the Electrified District Energy System, for information. A [link to the presentation](#) was included with the agenda package. Discussion ensued.

b. Ellucian contract

M. Milovick described briefly what the project is and some of the reasons for the proposal. He then introduced Maggie Fung, who noted further advantages and benefits. She then turned the floor over to E. Youd, who presented the Ellucian Contract presentation to the board. A [link to the presentation](#) was included in the agenda package.

## **15. PRESENTATION**

### a. 2021-2022 Budget Context

M. Milovick gave a brief presentation with regard to the 2021-2022 Budget Context. A [link to the presentation](#) was included with the agenda package.

## **16. NEXT BOARD MEETING**

a. The next Board meeting is scheduled for Friday, February 12, 2021.

## **17. TERMINATION OF MEETING**

There being no further agenda items, the Chair terminated the meeting at 4:29 p.m.