



TRU E-Bike Discount Form

Date of Application _____

Employee Name _____

Employee ID _____

Cost of E-Bike _____

Discount Amount Applying For _____

I am applying for financing (see below under "Financing Information" Yes _____ No _____

I have read and am familiar with the document *TRU Employee Electric Bicycle Purchase Incentive Programs* and am aware of the two programs: 'Standard' and 'Enhanced'. Yes _____ No _____

New e-bike _____ OR Used e-bike _____ OR E-bike Conversion Kit _____

Rebate Information. Choose which Ebike purchase program you are applying for. Circle either 'Standard' or 'Enhanced':

- The rebate is only available to permanent employees/faculty of TRU, and they can only take advantage of one or the other of these two programs once each five years:
- Standard Employee E-Bike Discount Program. The total is **10%** of the purchase price (including taxes) to a maximum of \$300.
- Enhanced Employee E-Bike Discount Program. The total is **20%** of the purchase price (including taxes) to a maximum of \$700. By enrolling in the 'Enhanced' program, I agree to only commute to campus in a single-occupancy vehicle a maximum of 15 times within each calendar year for two years from the date on this form. **YES _____ NO _____**
- The rebate is taxable. It will be paid through payroll and is subject to statutory withholdings. Rebate is also applicable for used e-bikes or e-bike conversion kits.
- NOTE: If you have/are obtaining a loan, the discount amount will be applied to reduce your loan balance.

Financing Information:

- This form is intended to be used after the purchase of your e-bike has been completed. Please email a copy of the *purchase receipt* with this *completed form* to sustain@tru.ca .
- *If you are applying for an E-Bike Purchase plan then TRU Payroll will be in touch with you to send you all of the forms that need to be signed.*

Approvals:

Employee (print name) _____

Employee (signature) _____

Authorized Sustainability (print name) _____

Authorized Sustainability (signature) _____