

# **Herbinlay Happy Planet Award Terms of Reference (2024-2025)**

(As of October 2024)

## **Introduction**

This endowed award was established by a TRU alumni to create the Herbinlay Happy Planet Award.

## **Rationale**

This award is to help recognize undergraduate and graduate students displays a keen interest in, and contributes to, environmental sustainability, through research, leadership, and career aspirations

## **Award**

Each year one student will be selected to receive an award of \$1000.00 to recognize their contributions to sustainability. Students can only win the award once. Priority for winning the award will be given to students who displays a keen interest in, and contributes to, environmental sustainability, through research, leadership, and career aspirations

## **Selection Process**

The Environmental Sustainability Advisory Committee (ESAC), which reports jointly to the TRU Board and the Senate, will select a recipient of the Herbinlay Happy Planet Award.

ESAC will grant the award based on the following:

1. Full-time and part-time students in any year of study are eligible to receive the award.
2. ESAC's awards committee will make a recommendation for the Herbinlay Happy Planet Award to the full committee of ESAC for consideration.
3. The awards committee will issue calls for nominations starting late November and ending in February each year. The call will go out to all TRU faculty members and staff, by email and will be advertised on social media and various websites at TRU.
4. The nomination deadline is March 24, 2025.
5. At least one nominator must sign each nomination. Nominations must include a written submission from the nominator(s) outlining specific reasons for the nomination.
6. Nominations must include: a. A statement prepared by the nominator(s) (500 words or less) describing how the nominee a) displays a keen interest in environmental sustainability, through research, leadership, and career aspirations;

b) contributes to environmental sustainability, through research, leadership, and career aspirations.

7. The awards committee will meet the beginning of March and recommend to ESAC at the March meeting the successful candidate. Quorum for the committee will be 50% +1 of the committee present, excluding vacancies. If quorum is not achieved, the chair of the committee shall call a special meeting within two days, and a decision will be made at that time based on committee members present.
8. The award will be presented to the recipient at a suitable event prior to the next academic year.
9. Award recipients are not eligible for nomination in future years.

### **Criteria**

Nominees should be recognized by staff or faculty as individuals who significantly help to advance sustainability. The Selection Committee will review nominations and make recommendations regarding the award recipient based on the following criteria:

- displays a keen interest in environmental sustainability, through research, leadership, and career aspirations.
- contributes to environmental sustainability, through research, leadership, and career aspirations.